



PHYSICIANS RESEARCH FOUNDATION

Research Wing of

ASSOCIATION OF PHYSICIANS OF INDIA

Prestige Turf Tower "C" 3301, Off Dr. E. Moses Road, Shakti Mills Lane,
Near Mahalaxmi Station (West) Mumbai 400 011

Tel.: (022) 6666 3224 • email : api.hdo@gmail.com • Website : www.apiindia.org



CIRCULAR NO. 1/2026 PRF

Elections of Office Bearers of the Governing Body for 2027-2028

Members are hereby informed that the following persons will retire in January 2027:

Director-Elect

Dr. A. Muruganathan, Tirupur

Board Members

1. Dr. Devendra Prasad Singh, Bhagalpur
2. Dr. Puneet Rijhwani, Jaipur

Therefore, nominations are invited for the following posts on the Board of the Physicians Research Foundation for 2027-2029.

POSTS TO BE CONTESTED

1. One Director-Elect
2. Three Elected Members (Out of the three, one post is reserved for a female contestant once in three years)

ELIGIBILITY CRITERIA

Director-Elect: A member of API for at least 10 years with research experience and 10 research publications in peer-reviewed indexed journals.

Elected Members: A member of API for at least 10 years with research experience and 5 research publications in peer-reviewed indexed journals.

The members contesting for the PRF election must attach copies of the Research Papers as mentioned above (mandatory) along with the nomination form.

Nominations shall be made on prescribed forms stating the office for which the nominations are filed. The nominations for all posts shall be proposed by one valid member and seconded by another valid member of API / ICP and duly signed by them. A declaration must be signed by the candidate signifying their willingness to stand for election, serve on the Governing Body if elected, and abide by the rules and regulations of the society.

NOMINATION FEE

For every post on the PRF to be contested, the nomination form must be accompanied by a Demand Draft of Rs. 7,500/- + 18% GST = Total Rs. 8,850/- (Rupees Eight Thousand Eight Hundred and Fifty only) in favour of "Physicians Research Foundation".

Demand Drafts should be payable at Mumbai only. Any nomination not accompanied by Rs. 8,850/- will be invalidated. No cheque, cash, or net banking mode will be accepted.

INSTRUCTIONS

- Nominations are to be made on the prescribed form (to be downloaded from the website www.apiindia.org) stating the office for which nominations are filed. Separate nominations must be submitted for each post. The nomination shall be proposed by one valid life member and seconded by another valid life member.
- A declaration must be signed by the candidate signifying their willingness to stand for election, serve on the Governing Body if elected, and abide by the rules and regulations of the society.

- While a member may initially apply for multiple posts, they cannot simultaneously contest for more than one position across the API, ICP, and PRF (e.g., President-Elect, Vice President, Hon. General Secretary, Elected Member, or Zonal Member of the Governing Body). If a member submits applications for multiple posts, they must withdraw the additional applications prior to the official withdrawal deadline to ensure they are contesting for one single post.
- The nomination form, complete in all respects, along with a passport-size photograph and biodata not exceeding 200 words, should reach the API Office no later than 31st May 2026. The biodata, however, can be sent online.
- The Nomination fee is NON-REFUNDABLE and must be sent as a Demand Draft along with the Nomination form. NO cheque, cash, NEFT, or UPI will be accepted. The nomination form without the DD and required documents will be invalidated.
- Ballot Papers will be posted to all life members by 15th July 2026 via Speed Post as per the voter list on the website.
- If any member does not receive the ballot by 1st August 2026, they can apply for a duplicate ballot paper. For the issue of a duplicate ballot paper, the member shall make a written request to the CEO (Chief Election Officer) by post on their letterhead with membership details.
- A member can cast only one ballot (i.e., original or duplicate). If they send both ballots, both will be invalidated.
- The Ballot paper must preferably be posted from the member's place of residence.
- The marked ballot paper should be folded in one quarter, placed in Envelope B, and finally put into Envelope A. Envelope A is pre-stamped and addressed to API HQ and should be sent by ordinary post. There is no need to put any other postage stamp.
- Canvassing in any form and the collection of Ballot Papers by contesting candidates and/or others is strictly not allowed. If any candidate is found indulging in the same, they shall be disqualified from the election and shall be debarred from contesting elections for the next three consecutive years.
- The collection of empty ballots is prohibited. Disciplinary action will be taken against the candidate, and they will be debarred from contesting further elections for three consecutive years.
- The ballot paper must not be shared. If found shared, strict action will be taken.
- During the sealing of Ballot boxes and the counting procedure, the presence of the candidate or the candidate's representative is required. If not present, the procedures of Ballot box sealing, unsealing, and counting shall continue in the presence of all Election Committee members. The candidate's representative must be a bona fide API member and should carry an NOC attested by the candidate.
- Candidates are required to send a short biodata and a photograph along with the nomination paper to be published online on the API website and made available for viewing by the members.

SCHEDULE OF ELECTIONS

Sr. No.	Event	Date / Timeline	Details / Remarks
a	Invitation of Nomination	By 30 April 2026	-
b	Last Date for Sending Nomination	1 June 2026	-
c	Scrutiny of Nominations (Election Committee Meeting)	1 st June 2026	-
d	Declaration of Scrutiny Results & Unopposed Candidates	2 nd June 2026	-
e	Withdrawal of Nomination	10 June 2026 (5:00 PM)	-
f	Posting of Ballots	15 July - 22 July 2026	Ballots sent to bonafide API Members for Governing Body & PRF. ICP ballots (Dean/Vice Dean/Faculty Council) sent only to bonafide ICP Members
g	Sealing of Ballot Box	25 July 2026 (5:30 PM)	-
h	Issue of Duplicate Ballots	1 August - 7 August 2026	Members not receiving ballots by 1 August may apply
i	Last Date for Receiving Marked Ballots	31 August 2026 (5:00 PM)	Late ballots will not be counted
j	Sealing of Aperture of Ballot Box	31 August 2026 (5:30 PM)	-
k	Counting of Ballots	6 September 2026 (9:00 AM onwards)	Venue: API Head Office, Mumbai
m	Declaration of Results	6 September 2026 4:00 PM	-
n	Communication of Results	7 September 2026	Via email / social media (e.g., WhatsApp)

IMPORTANT NOTE:-

- * Nomination forms and bank details are available on www.apiindia.org
- ** For any query, kindly refer to the Constitution at www.apiindia.org
- *** Presence of candidate or authorized representative is required during ballot box sealing/unsealing and counting. Representative must be a bonafide API member and carry NOC attested by the candidate. In absence, the process will proceed in the presence of Election Committee members
- **** The results will be declared at the end of the counting of votes and announced in the subsequent issue of JAPI. The report will be placed before the Governing Body for intimation.